**Foreign Invoice Details**

|  |  |
| --- | --- |
| **Supplier's name and address** |  |
| **Time Frame** |  |

**Expenses Claim Breakdown\***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expense Type** | **Claim Cost** | **Claim Cost** | **Claim Cost** |  | **Comments** |
| **Currency** | **(£/€/$)1** | **(£/€/$)** | **₪** | **Receipt #** |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Totals** |  |  |  |  |  |

**\***The only expenses to be reimbursed, according to the agreement for expert's services; are travel and accommodation expenses.

**Services Claim Breakdown\*\***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Activity/site's name)** | **Time spent** | **Claim Cost £/€)/$)1** | **Organization number** | **Assessment number** | **Comments** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| **Totals** |  |  |  |  |  |

\*\* **Work time paid by ISRAC according to the agreement for experts services:**

 - X hours – Time spent performing the assessment on site

- Up to 4 hours preparation time for each assessment day

- Up to 4 hours for report preparation and for 2 rounds of corrective actions revisions

- Y hours– Time spent for dealing with round 3 and up.

In case more time is needed, approval of the Head of Division shall be seek prior to performing the work.

|  |  |  |  |
| --- | --- | --- | --- |
| **Totals** |  **(£/€/$)1** | **$** | **₪** |
| **Conversion Rate** |  |  |  |
|  |  |  |  |
| **Total Invoice**  | **(£/€/$)1** |

**Bank Details for payment:**

|  |  |
| --- | --- |
| **Bank Name:** |  |
| **Account name:** |  |
| **Account no.:** |  |
| **Swift:** |  |
| **IBAN:** |  |
| **Bank Address:** |  |